

# PORT CLINTON CITY COUNCIL

## PLANNING AND DEVELOPMENT COMMITTEE

### Meeting Minutes

July 5, 2016

1. CALL TO ORDER – Mr. Below called the meeting to order at 5:30 pm. Present were committee members Gabe Below (Chair), Joel Freedman, and Roseann Hickman, and Rick Noderer.
2. COMMUNITY REINVESTMENT AREA (CRA) HOUSING SURVEY
  - a. Mr. Below provided copies of and read the City of Port Clinton Community Reinvestment Area Housing Survey provided by Mr. Hatfield, as the survey document is to be included in the complete CRA application to the Ohio Development Services Agency (DSA).
  - b. Mr. Noderer asked about including the source of housing ownership on Page 3. Mr. Below said he would follow up with Mr. Hatfield. Mr. Below indicated that the depth of the information provided would likely need to be a balance between satisfying the DSA grant requirements and minimizing resources expended on the city's end.
  - c. Mr. Freedman asked that the table and write-up for Tables 3 and 4 be reworked to indicate that the data referred to the specific CRA area. Mr. Below said he would follow up with Mr. Hatfield.
  - d. Mr. Noderer asked about the source of the five city goals aligned with the CRA proposal on Page 5. Mr. Below said he would follow up with Mr. Hatfield.
3. COMMUNITY REINVESTMENT AREA – EAST END
  - a. Mr. Below discussed his interest in establishing a CRA on the east end of town to include the tree streets, Second, Third, and State Streets to encourage property improvements in an area in need of rehabilitation, which is probably separate from Perry Street properties. Mr. Freedman agreed that all tree streets through Maple Street and including the Standard Products and Port Clinton Plaza properties makes sense.
  - b. Mr. Below said he would ask Mr. Hatfield about the process of replicating the required housing survey for this area. Mr. Freedman asked about amending the downtown CRA boundaries to include the East End. Mr. Below responded that it would be a significant delay and new work to modify the existing ordinance and attachments to accommodate.
  - c. Mr. Noderer said that we all agree that downtown should be the priority, but we should prioritize any other economic development activities.
  - d. Mr. Freedman indicated that Mr. Hatfield is in charge of the city's website, and that we should provide a page for economic development incentives. Mr. Below agreed and said that it should market folks visiting, investing, and moving to Port Clinton to present a business-friendly appearance. Mr. Below recalled the City of Sandusky's packet of economic development offerings and that such a document would be helpful here.
4. TRANSPORTATION
  - a. Mr. Below discussed the Ottawa County Transportation Agency (OCTA) and his interest in improving the condition of public transportation for residents and visitors. Mr. Below said that he learned OCTA is prevented from establishing a traditional fixed-stop route by its current funding model from ODOT.
  - b. Mr. Below referenced food security for residents and trips to Kroger. Mr. Freedman asked if there would be ODOT funding for a bike path and multi-purpose trail. Mr. Below said he would follow-up with Mr. Colston and Mayor Wheeler.

5. ANNEXATION

- a. Mr. Below noted that he had not heard back from Mr. Colston regarding the committee's previous annexation discussion and would follow up with him.
- b. Mr. Freedman said a service map from Fire Chief Kent Johnson would help our understanding in this matter.
- c. Mr. Below asked Mr. Noderer about past annexation considerations during his time on city council. Mr. Noderer responded that council had discussed service delivery to neighboring townships only, but that he was in favor of annexation generally.

6. ADJOURNMENT – With no further discussion, Mr. Freedman made a motion to adjourn, seconded by Mrs. Hickman. The meeting was adjourned at 6:34 pm.

Submitted by

Gabe W. Below, Chair

August 9, 2016