

PORT CLINTON CITY COUNCIL
PARKS AND RECREATION COMMITTEE

Meeting Minutes

March 8, 2016

ATTENDEES

- Committee members: Lisa Sarty, Chair; Jerry Tarolli, Roseann Hickman
- Other Members of Council: Deanna Kuzma and Gabe Below
- Administration: Tracy Colston, Mayor Hugh Wheeler
- Community members: Larry Holman and Shawn Kuzma
- Media: None
- Guest: Tory Thompson

1. CALL TO ORDER – Lisa Sarty called the meeting to order at 6:30 pm.

2. PARKS AND CEMETERY UPDATE/CONCERNS:

a. Parks:

Mr. Colston on April 16, 2016 they will be doing beach and park clean-up. Will be looking for volunteers and Mr. Scalf's class will help again this year. Mrs. Sarty announce it at the Council meeting tonight.

b. Cemetery:

Mr. Tarroli reported the group is waiting for quotes for the 3rd phase of the road project. They will be apply for Steinsen Grant Funds. The will also be doing a Chicken BBQ fundraiser.

c. Tory Thompson from the with the Flagship Collaborative Play Place was present with updates. They are very close to have the total amount. She said Mary Ann Sneider will be working with Mr. Colston for the actual tear down of old equipment date. Ms. Sneider will be looking for volunteers to do various things. Mrs. Thompson had a volunteer sheet. Mrs. Sarty said that see will have them on the table at the Council meeting tonight if anyone is interested and will make an announcement to that effect. The scheduled equipment delivery date is June 2-3, 2016 and building/installation date is June 3-15, 2016. Red Horse has committed to have about 15 people there each day. North Central EMS will be there also. They will be doing a fundraiser Auction on April 30, 2016 at Port Clinton Yacht Club.

3. NEW BUSINESS/CONCERNS:

a. Ottawa County Community Foundation Grant:

Mr. Colston discussed the need to sign the above grant on behalf of the City that being applied for to purchase mulch. A motion was made to make a motion at the March 8, 2016 meeting to

allow Mr. Colston to sign said application on behalf of the City by Jerry Tarolli, second by Roseann Hickman and passed by all.

b. New Park and Director Position:

Mr. Colston discussed the need to bring back the Parks and Director position/program. He explained the position would be a 24 hours work week for \$400.00 per week, require actual office hours, and be exempt and unclassified. He also passed out a job description sheet (see attached). He further explained that the person would be responsible for maintaining the fields, t-ball, baseball, and softball programs, open gym and swim, Senior Center events, contact and work closely with private individuals that have outside youth sports programs, contact and work closely with the School and coaches to expand, but not to conflict with, the programs they are currently running, and to start and offer additional youth programs, just to name a few things. Mr. Colston has also had discussions with the school and they are in agreement. He explained that this will not affect or take funds away from the mowing or maintenance of the parks. Mrs. Sarty asked if applications would be taken and the position would be posted. The Mayor explained that they currently of 2 candidates and Mr. Colston added that they would post the position and take application but that would not be done until after the final budget is approved by council. Mr. Below asked Mr. Colston about the necessity of this position and if other areas have the same position. Mr. Colston explained that he feels it is important to bring this back for our youth as people are always commenting that there is nothing for our youth to do and that by trying to bring it under one person's direction, he believes, this will help advance the programs. Mr. Colston explained that he is agreeable that this position, and the program, should be reviewed in October or November of this year to see if it was successful and to discuss if it should be continued for the next year. Mrs. Sarty explained that she had checked into what other areas in Ottawa County and surrounding areas have a Parks and Rec Director position. Although, they do have a Parks and Rec department, she found out that only one in Ottawa County, Village of Genoa, and in the surrounding areas, Bellevue and Sandusky had this position. Mr. Colston agreed with what Mrs. Sarty had found out.

4. OLD BUSINESS:

- a. Nothing.

5. ADJOURNMENT –With no further discussion, Mr. Tarrolimade the motion to adjourn, seconded by Mrs. Hickman. The meeting was adjourned.

Submitted by

Lisa Sarty, Chair